

Covid-19 Risk Assessment

What are the potential hazards?	Who could be harmed	Action already in place?	Further Action	Action completed by who and when?
The spread of Covid-19 Virus	<p>Staff Members</p> <p>Visitors to the premises – including customers, workmen, contractors etc.</p> <p>Family members of the animals that have been in our care.</p>	<p>Personal Hygiene:</p> <p>Regular hand washing with the use of soap.</p> <p>Drying of hands in the correct way.</p> <p>The correct disposable of any paper towels used to dry hands.</p> <p>The use of hand sanitizers and alcohol gel.</p> <p>Hands to be washed straight after any interactions with customers / other general members of the public.</p>	<p>Employees are to familiarise themselves with the NHS recommendations on how to wash hands.</p> <p>Employees are encouraged to report any health issues they feel they are facing.</p> <p>Employees are to update management if they have been or are concerned that they have been in contact with anyone suffering or who has any of the symptoms related to the virus</p>	<p>All members of staff and any visitors.</p> <p>The action is to be completed regularly.</p> <p>Also before and after interactions with any other person.</p>
		<p>Cleaning of the premises:</p> <p>Our rigorous cleaning routine will be adhered to.</p>	<p>Update staff on the latest legal aspects that are to be adhered to.</p>	

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		<p>We regularly clean and disinfect all areas of the animals accommodation.</p> <p>Clean, disinfect the animal's bowls, bedding, toys etc.</p> <p>Regular cleaning of more communal areas, for example units, desks, door handles switches etc.</p> <p>We will wipe and disinfect the animal's leads, harnesses etc.</p>	<p>Display the latest leaflets and government information for staff to use.</p> <p>Regularly check and keep up to date with the Gov.uk website.</p>	
		<p>PPE – Personal Protective Equipment:</p> <p>Compliance with the current Government regulations with regards to face masks / coverings.</p> <p>Where the wearing of gloves is required, staff will ensure their correct use and disposable.</p>		

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		<p>Social Distancing:</p> <p>Compliance as set out by the government.</p> <p>We will ensure that where possible the recommended 2 meter distance is complied with.</p> <p>Regularly update and reassess the rules and regulations as set down by the government.</p>	<p>Customers and staff to be regularly reminded of the importance and regulations of social distancing.</p>	
		<p>Symptoms of Covid-19</p> <p>If staff any member becomes unwell with any of the symptoms related to Covid-19, they will be sent home immediately and advised to follow the stay at home guidance.</p>	<p>Managers / Owners will offer support and guidance regularly to reassure and support employees in a fast-changing situation.</p> <p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.</p>	

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		<p>If a staff member or a relative of theirs, or a customer has advised that either they or someone that they have or have been in contact with someone with Covid-19 and were recently on our premises. Then management will contact the Public Health Authority to discuss the case and identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p>	<p>Communicate and update our customers on any changes including new policies and procedures.</p>	
		<p>Advance information for our customers and staff:</p> <p>Our policies will be on show for all staff and customers to view and become acquainted with.</p>	<p>Every customer and staff member is to read and agree to any updates / changes that are implemented through our policies.</p>	